**Stafford Bowling Club Management Committee Meeting Wednesday 28th August 2024.**

Present: Dave Kelsall (DK) (President), Ken Sproston (KS) (Treasurer) (Trustee), Nick Bickley (NB) (Secretary) (Trustee), Vilma Allman (VA), Wendy Boult (WB), John Cussons (JC), Rosie Vance-Cotsford (RVC)), Trevor Laws (TL) (Trustee), Chris Robinson (CR), Elly Wain (EW) (Guest)

1. Apologies: Frank James (FJ) (Chair), Peter Atkin (PA)(Trustee), Dave Barrett (DB)

In the absence of FJ NB took the Chair.

NB welcomed EW to the meeting as new membership secretary. EW will attend as a guest, without voting rights, until the next AGM

1. Approval of Minutes from 8th May 2024

Proposed: WB

Seconded: JC

Passed by the Committee

1. Matters Arising:

8 Porch now levelled

**Action: JC to get carpet tiles**

Yellow lines painted by DB

10 All signs removed and new one put up

11 Asbestos survey completed and NB chasing up report

13 Dates given to JC

1. Secretary’s Report
2. Maintained the calendar/website
3. Informed members of matters concerning the club
4. Authorised payments
5. Arranged asbestos survey
6. Updated noticeboard at the club entrance to highlight events
7. Put pictures on Facebook page
8. Worked with EW regarding new membership
9. Treasurer’s Report

KS spoke to the Committee about the July finance report which had previously shared with the committee members.

 Standing charges:

 KS referred to extra items of expenditure:

 Plumbing work £400

 Water systems £1000 – CR outlined work carried out on main water feed and the green watering system

 Pest Control £300 – work carried out re mouse in clubhouse

CR informed the meeting that there are two old pipe holes at the back of the building which will be filled and could have been an access point for the mouse

 General maintenance £300

 New members are Anne Mellor and Tony Wright

 Liz Wright has applied to become a social member and, in discussions with JC, has expressed an interest in ‘shadowing’ KS

 in his role as treasurer

 EW pointed out that to become treasurer she would have to become a full member to sit on the management committee.

 It was agreed that she could shadow Ken and if she took up the role she would have to become a full member.

**Action: KS to draw up a job description and meet with Liz.**

 TL requested that his late wife’s name be removed as his contact and will talk to KS about a new contact.

 NB, on behalf of the Committee, offered the club’s condolences to Trevor following his wife passing away.

 TL thanked the committee for all the messages of condolence he has received.

Bank Accounts.

|  |  |
| --- | --- |
| Lloyds Bank Treasurers Account | £3,618.31 |
| Lloyds Bank Savings Account | £15,306 |
| Accounts Total | £18,924.31 |

Membership

The list of members was shared with the meeting.

Full: 110

Life: 10

Junior: 0

Associate: 6

Social: 5

Total: 131

 KS informed the meeting that all numbers have been taken in the 49 club and that most members had paid for their number. H thanked EW for recruiting new

 members to the club.

6) Social Committee

 VA informed the meeting of the following events:

 Quiz 31/8/2024, ABBA tribute act 28/9/2024 at 7.30pm

 ABBA tribute night 28/9/2024

 Christmas evening with Kenyon Walker 21/12/2024

 ‘Winter Games’ – there is a need to consult member if they want this to go ahead. The Social Committee will consider this later in the year.

 VA talked about the number of successful league competitions that had been held at the club this season and asked the committee whether they were happy for

 Competitions to be held in 2025?

 JC stated that due to the work of VA, EW and a group of helpers Stafford Bowling Club is recognised as having the most welcoming environment for competitions

 VA informed the meeting that the aim, at these events, was not to make a profit but to be hospitable

 EW stated that there had been a good reaction from the players who attended

 NB thanked VA and the team for the work they do for these events

 It was agreed that competitions would be held at the club in 2025

7) Bar Report

 JC informed the meeting that he is encouraging members to attend the club as much as possible as this

 is helping raise the bar takings.

 A new fridge is working well, there had been a reorganisation behind the bar and EW has given the area a good clean and has also donation new wine glasses

 The electrician has completed the work behind the bar which has improved safety.

 KS asked that if anyone purchases anything for the club they should send a signed and dated receipt to

 him and he will pay via a bank transfer. Please do not use cash from the till.

 JC asked that members help keep the club tidy by leaving it as they found it at the end of events

 JC and KS have held discussions regarding the cleaning of the toilets and has resolved this problem

 8) Greens and Grounds

 No report was received from DB

 CR informed the meeting that the tree at the side of the club were overgrowing our property and needed attention. The Ash tree by the gate also needs attention.

 It was agreed that the work should be carried out

**Action: CR to contact tree surgeon**

Phil Allman will help remove the root on the green

 Fieldhouse would like to use our aerator on their greens and it was agreed they could use it at a charge of £50 per use. Frank McCabe will show them how to use it

9) Safe Guarding

 WB had nothing to report regarding safeguarding.

 She reported to the committee that coaching was going well and that 15-20 people were attending on Saturday mornings.

 EW asked how much was charged for coaching as some new members had enquired? She also informed the meeting that people making enquiries about membership

 were impressed that coaching was provided by qualified coaches

 area WB explained the only charge was 25p for tea/coffee and that the profits from this has been used to purchase equipment for people with additional needs

 VA talked about a survey by the bowling association that highlighted the lack of young bowlers in the

 WB discussed plans, next season, to provide coaching for local schools using ‘bowling buddies’

10) Stafford Borough Council Statement of Licensing Policy Consultation

 KS asked that if anyone had comments on the above to pass them to him

**Action: NB to share survey with committee**

 11) Possible lease of clubhouse

 NB informed the meeting that the Rowley Park Owners Association had enquired about using the club for their monthly meetings. It was agreed that we would not

 be able to accommodate them at this time

 **Action: NB to contact Rowley Park Owners Association**

12) AOB

1. CR enquired whether the research into electronic payments had been carried out?

NB informed him that he had done some research

RVC informed the meeting that the Post Office pay £21 per month for a machine and paid fees to the banking system for using it

CR highlighted that Peter Elliot uses a machine for his business.

 **Action: NB to contact Peter Elliot regarding the charges he pays.**

1. KS would like to attract more sponsors to the club there are two active Spl and Emery’s

 Meeting closed at 7.35pm

 Next meeting: 09/10/24 at 6.30pm